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STATE OF DELAWARE
BOARD OF CLINICAL SOCIAL WORK EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, August 19, 2013 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED:	9/16/2013

MEMBERS PRESENT

Florienda Scott-Cobb, Professional Member, **President**
Rochelle Mason, Professional Member, **Vice President**
Sandra Bisgood, Public Member, **Secretary**
Fran Franklin, Professional Member
Yen-Anh Gibson, Public Member (9:06 a.m. – 10:30 a.m.)
John Mucha, Professional Member
Kyla Teed, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

James Collins, Director
Eileen Kelly, Deputy Attorney General
Jessica Williams, Administrative Specialist II

ALSO PRESENT

Lisa Allison, Office of Management and Budget
Jennifer Biddle, Office of Management and Budget
Amy Bonner, Office of Management and Budget
Wanda Pfeiffer, Office of Management and Budget
John Shuford, NASW

CALL TO ORDER

Ms. Scott-Cobb called the meeting to order at 9:06 a.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the July 15, 2013, minutes for approval. Ms. Mason moved, seconded by Ms. Bisgood, to approve the minutes as written. Motion unanimously carried.

NEW BUSINESS

Review of Applications to Sit for the ASWB Clinical Exam (Full Board Review Needed)

Ms. Mason moved, seconded by Mr. Mucha, to approve the application to sit for the ASWB clinical exam for Stacey Huffman. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to approve the application to sit for the ASWB clinical exam for Tai Meisel. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to approve the application to sit for the ASWB clinical exam for Diane Simmons and to send correspondence to Ms. Simmons suggesting that she complete remedial education or an exam prep course. Motion unanimously carried.

Ms. Mason moved, seconded by Mr. Mucha, to approve the application to sit for the ASWB clinical exam for Shantel Winkfield. Motion unanimously carried.

Ratification of Applications to Sit for the ASWB Clinical Examination

Dr. Franklin moved, seconded by Ms. Bisgood, to ratify the application to sit for the ASWB Clinical Exam for Jasmine Wright. Motion unanimously carried.

Status of Complaints

The Board was advised of the following:

Case 31-05-11 – Closed

Case 31-02-12 – Closed

Case 31-05-13 – Assigned to Mr. Mucha

Case 31-06-13 – Assigned to Ms. Mason

Review Recommendation from Chief Hearing Officer for Case 31-03-12 Re: Ana Caruso

The Board reviewed the recommendation from the Chief Hearing Officer regarding Ana Caruso. Ms. Scott-Cobb moved, seconded by Ms. Bisgood, to accept the conclusions of law and findings of fact, and to slightly modify the recommended discipline for Case 31-03-12 (Ana Caruso), noting that the Board does not have the authority to permanently revoke a license. The Board imposed the following discipline: Ms. Caruso's license will be revoked. Motion carried with Ms. Mason recusing herself.

Present Certificate of Appreciation for Philip Thompson

Dr. Franklin moved, seconded by Ms. Mason, to reschedule presenting the certificate of appreciation to Mr. Thompson, based upon his schedule. Motion unanimously carried.

UNFINISHED BUSINESS

Review Previously Tabled Application to Sit for the ASWB Clinical Exam for Danielle Wiggins

The Board reviewed the additional documentation submitted by Ms. Wiggins in support of her application. Ms. Mason moved, seconded by Ms. Scott-Cobb, to table the application until Ms. Wiggins submits her supervision logs. The Board is concerned that based off of the supplemental documentation, Ms. Wiggins' experience does not constitute clinical social work. Motion unanimously carried.

Discussion Regarding Proposed Statutory Revisions

Ms. Kelly advised the Board that she communicated with Mr. Collins regarding the proposed correspondence. Due to a delay, the correspondence has not yet been sent out. Ms. Kelly recommends that the Board send an updated letter to stakeholders, specifying exactly the Board's stance and proposals.

Review Updates and Inquiries from the Office of Management and Budget

The Board reviewed and considered the correspondence submitted from the Office of Management and Budget. At this time, the Board did not take any further action.

Mr. Collins addressed the Board, applauding them for their efforts to reach out to stakeholders. Mr. Collins supports Ms. Kelly's proposal, in regards to sending a new letter to stakeholders, which would include the marked up version of the proposal for the stakeholders to review. Mr. Collins requested that the Board consider the implications beyond state agencies, such as contractual agencies, and how the proposal will affect those individuals performing services in Delaware.

Mr. Collins also suggested that the Board review language from other jurisdictions regarding exemptions and grandfathering provisions. Mr. Collins explained the legislative process to the Board in detail, and advised the Board that the proposal may be difficult to enforce.

Ms. Kelly will draft a new stakeholder's letter for the Board to review for approval to be sent out along with the marked up version of the proposed revisions to stakeholders for their input.

Review of Continuing Education Audit Documents

The Board decided to review the continuing education audit documents after the meeting adjourned.

CORRESPONDENCE

There was no correspondence before the Board.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no other business before the Board.

PUBLIC COMMENT

Ms. Bonner addressed the Board and reiterated that the Office of Management and Budget hears the Board's concerns regarding the proposed revisions to the statute and regulations. Ms. Bonner advised the Board that OMB wants to look at the proposed grandfathering provision, to ensure that current employees will not be displaced, but potentially making requirements for new hires going forward. OMB will draft language regarding the grandfathering provision and will send it to the Board office prior to the next regularly scheduled board meeting.

Mr. Shuford congratulated the Board for their efforts, and voiced his disappointment with the "non-clinical end" of the Board.

NEXT MEETING

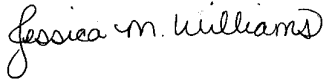
The next meeting will be held on September 16, 2013 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Ms. Mason moved, seconded by Ms. Bisgood, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 11:13 a.m.

Respectfully submitted,

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A handwritten signature in cursive script that reads "Jessica M. Williams". The signature is written in black ink and is positioned above the printed name.

Jessica M. Williams, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners